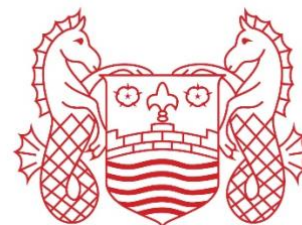


**The Netherhall School and Oakes College
Local Governing Body Planning
Meeting Minutes**



12 September 2023 in IT Boardroom 6pm

Governors present

Paul Bullen-Smith (PBS Co Chair), Nicky Odgers (NO Co Chair), George Bucknall (GB), Noah Crew-Gee (NCG), Ellie Wood (EW), Heather Edwards (HE), Claire Hunter (CH), Yair Doza (YD), Peter Monteath (PM), Ellen Winchester (EW) and Michael Tamvakis (MT)

Others Present

Karim Marsoui(KM) and Janet Goldsworthy (Clerk)

The meeting was quorate throughout.

	ITEM	ACTION
1	Acceptance of Apologies for Absence Chris Tooley was not required to attend this meeting.	
2	Declarations of Interest with regard to agenda items None and no changes.	
3.	Safeguarding training KM, DSL, presented the trust safeguarding training for 2023-2024. KM explained the local context and governors were given the opportunity to ask any questions. Significant issues within the local area include gangs, criminal exploitation, County Lines and theft below £300 which is not investigated. Dan Berry is Deputy DSL. Governors and pupils can report a concern via the button on the school website. The presentation was completed at 19.10 and KM was thanked for his clear explanations.	
4.	Confirm link governor roles and complete link governor training All link governor roles were confirmed and a copy has been uploaded to the Governance Portal. NO presented a powerpoint on 'How to complete a Governor Visit' as many of the governors are new to the role. Governors have been linked to a specific strand of the AIP and are expected to complete one visit per year relating to their area. Governors were able to ask any questions. A governor visit form will be uploaded to the NHL area on the Governance Portal. PS/NO and CT would try to co-ordinate visits with the dates when the AIP area appears in the agenda planner, once agreed and the linked visit should take place one month prior to this. If governors would prefer to shadow a more experienced governor on a linked visit, this can be arranged.	JG
5.	Training programme Governors were asked if there was any particular training they required. As the majority of governors are new to the role then this would be a standing agenda item at future meetings.	JG

6.	Business Interest, Photo Consent forms and update contact details	
	All governors were requested to complete Business Interest and Photo Consent forms and let JG know if their contact details had changed.	JG
7.	Complete skills audit	
	Governors were requested to complete the NHL skills audit via a Microsoft Form. There is a vacancy for a parent governor and completion of the audit will help the chairs to decide if there are any skill gaps in the LGB. A discussion of how to improve the diversification of the LGB followed. Unsuccessful attempts have been made on previous occasions and it was suggested that the next advert be phrased to encourage diversity.	
9.	Update from latest AL governance forum	
	It was confirmed that AL has agreed that individual schools can send out their own surveys and questionnaires annually to parents and pupils to elicit useful feedback and information. Governors were made aware of their NGA membership and access to Learning Link and the need to self register and also reminded to complete the cyber security training which is a requirement of the trust's insurance. Governors were informed that there had been a number of changes to their responsibilities this year and that there was a new scheme of delegation as a result, along with a new Complaints policy. Safeguarding Link governors group meeting dates: 12 October, 5th March and 19th June. Inclusion Link governor group meeting dates: 9th November, 12th March and 10th June. Governors should also ensure and confirm to JG that they have read the required policies in the link below:- Policies to be read annually	
11	Date and time of next meeting	
	The meeting closed at 8.14pm Next meeting Wednesday 4 th October 2023	

Items for Future Meetings	
Meeting	Item
LGB	RSE Policy next academic year – Autumn Term 2023

Action Log			
ITEM	ACTION	DEADLINE	RESPONSIBILITY
7	PP report to be reviewed and discussed by governors at the first meeting of the Autumn Term 2023.	September 2023	TH

Rolling Action Log			
ACTION	DEADLINE	RESPONSIBILITY	UPDATE
The dates for the LGB meetings next year to be emailed to CT and SC and once agreed, to be emailed out to all governors	July 2023	JG	Completed September 2023
A planning meeting date for next year to be confirmed before Friday 19.07.2024.	July 2023	JG	Completed September 2023

Approved